

## Add a Class

This action allows you to register for classes for the selected Term.

1. Log into .
2. Highlight **Topics** and Select  **Classes & Grades**.
3. Click the **Student Schedule & Registration** link.



**★ Student Schedule & Registration**

View and manage your classes and schedule

**Help Resources**

- [Managing your student academic info »](#)

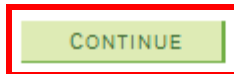
4. Select the **Term** for which you want to register and then click the **Continue** button.



### My Class Schedule

Select a term then click Continue.

	Term	Career	Institution
<input type="radio"/>	Spring 2011	Undergraduate	UMBC
<input checked="" type="radio"/>	Fall 2011	Undergraduate	UMBC



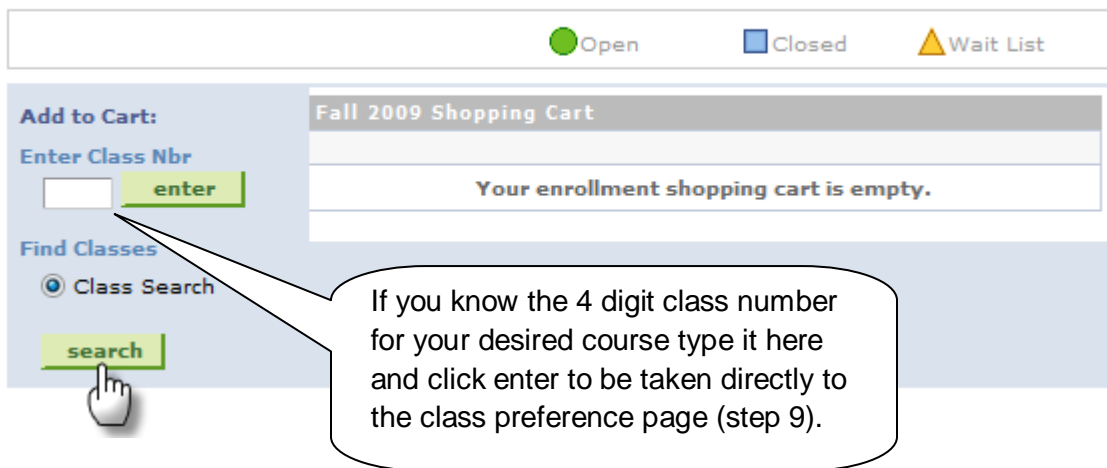
## Add a Class

5. Click **Add** on the Enroll tab.



Fall 2009 | Graduate | UMBC

[change term](#)



6. Click the **SEARCH** button.

The **Search for Classes** page appears.

## Add a Class

7. Select at least 2 search criteria using the dropdown menus.

### Add Classes



### Enter Search Criteria

UMBC | Fall 2009

Select at least 2 search criteria. Click Search to view your search results.

**Class Search Criteria**

**Course Subject**

**Course Number**

**Course Career**

**Show Open Classes Only**

Use Additional Search Criteria to narrow your search results.

**Additional Search Criteria**

**Meeting Time** between  and  (example: 1:00PM)

**Day of Week**

Mon  Tues  Wed  Thurs  Fri  Sat  Sun

**Instructor Last Name**

**Class Nbr**  (example: 1136)

**Course Title Keyword**  (example: statistics)

**Course Units** between  and

**Course Component**

**Session**

**Mode of Instruction**

**Campus**

**Location**

**General Education Requirements Selection**

**GEP (Fall 2007 and After)**  **GFR (Prior to Fall 2007)**

The search will look for any Requirement Type listed below.  
Use the plus sign (+) to add more search values.

Customize | Find | View All | 
First  Last

**\*Requirement Type**

By default the system will display all classes including waitlisted and closed classes, to view **only** open classes, check this box.

[Return to Add Classes](#)

CLEAR CRITERIA

SEARCH

8. Click the SEARCH button.

## Add a Class

9. Click the **select class** button when you have found a class for which you want to register.

Open     Closed     Wait List

▼ **SOCY 458 - Sociology of Mental Health and Illness**

View All Sections    First ◀ 1 of 1 ▶ Last

Section [1-LEC\(1196\)](#)    Status ●    **select class**

Session Regular

Days & Times	Room	Instructor	Meeting Dates
Mo 7:10PM - 9:40PM	TBA	Staff	09/01/2009 - 12/22/2009

10. Select **Class Preferences** that apply, e.g. grading method. Verify your selection.

### Add Classes

1 2 3

#### 1. Select classes to add - Enrollment Preferences

Fall 2009 | Undergraduate | UMBC

#### SOCY 458 - Soc Of Mental Hlth & Ill

##### Class Preferences

SOCY 458-1    Lecture    ● Open

Session Regular Academic Session

Career Undergraduate

Do I need to get on the waitlist? Did I select the grading method? Did I select the correct number of credits/units?

**Wait List**     Wait list if class is full

**Permission Nbr**   

**Grading**   

**Units**    3.00

CANCEL    **NEXT**

Section	Component	Days & Times	Room	Instructor	Start/End Date
1	Lecture	Mo 7:10PM - 9:40PM	TBA	Staff	09/01/2009 - 12/22/2009

11. Click the **NEXT** button.

## Add a Class

12. Click the **PROCEED TO STEP 2 OF 3** button.

Legend: ● Open ■ Closed ▲ Wait List

**Add to Cart:**  
 Enter Class Nbr:  **enter**  
 Find Classes:  Class Search **search**

Delete	Class	Days/Times	Room	Instructor	Units	Status
	<a href="#">SOCY 458-1</a> <a href="#">(1196)</a>	Mo 7:10PM - 9:40PM	TBA	Staff	3.00	<span style="color: green;">●</span>

**PROCEED TO STEP 2 OF 3**

**NOTE:** The Shopping Cart allows you to organize and review your selected classes; it does not hold a spot for you in those classes.

13. Confirm your selection then click the **FINISH ENROLLING** button.

### Add Classes



### 2. Confirm classes

Click Finish Enrolling to process your request for the classes listed below. To exit without adding these classes, click Cancel.

Fall 2009 | Undergraduate | UMBC

Legend: ● Open ■ Closed ▲ Wait List

Class	Description	Days/Times	Room	Instructor	Units	Status
SOCY 458-1 (1196)	Soc Of Mental Hlth & Ill (Lecture)	Mo 7:10PM - 9:40PM	TBA	Staff	3.00	<span style="color: green;">●</span>

**CANCEL** **PREVIOUS** **FINISH ENROLLING**

## Add a Class

### 14. Review your completed transaction.

<span style="color: green;">✔</span> Success: enrolled <span style="margin-left: 100px; color: red;">✘</span> Error: unable to add class		
Class	Message	Status
SOCY 458	<b>Success:</b> This class has been added to your schedule.	<span style="color: green; font-size: 1.2em;">✔</span>

[MY CLASS SCHEDULE](#) | [ADD ANOTHER CLASS](#)

NOTE: A Green ✔ indicates that the class has been successfully added.

A Red ✘ and an error message will appear if the class could not be added.