Company Overview:

FosterKnowledge is an instructional design and training company. We focus on helping companies prepare their end-users to effectively utilize technology products or business solutions. As end-user advocates, our consultants collaborate directly with companies to foster understanding of how the implementation of a product impacts an end-user’s daily activities. We use this knowledge to create appropriate learning solutions for the end-users. Our unique process based approach to learning results in an end-users ability to successfully transition to the new product. Our suite of products and services include business process facilitation, change management, instructional design, instructor-led training, blended learning solutions, e-learning, documentation, and business process documentation.

Job Description: Sr. ERP Instructional Designer/Trainer

Location: Annapolis, MD
Duration: Full-time for approximately 6 Months beginning mid-February
Must work onsite & be available for extended hours during go-live
No travel is required
1099 Contract or W2

FosterKnowledge is searching for a Senior ERP Instructional Designer/Trainer with extensive knowledge of PeopleSoft Financials. You will lead the training effort for a new PeopleSoft 9.2 implementation and will be responsible for creating and implementing a training curriculum to support the implementation. You will manage a Jr. ISD/Trainer, who will assist you in creating and implementing the training curriculum. You will also assist the client in creating and implementing the necessary communications to aid in change management. Experience with business process facilitation and analysis is required, especially as it translates to the creation of a training curriculum to support an implementation.

The ideal candidate will have the following skills and experience:

- A minimum of 10 years experience in the field of Instructional Design with an emphasis on designing courses and training for ERP applications
- A minimum of 5 years proven experience developing courses and trainings in PeopleSoft Financials
- A minimum of 7 years of proven experience conducting instructor-led training classes, staging training databases, and conducting webinar style classes.
- A minimum of 5 years of experience providing change management for large scale software implementations.
- A minimum of 5 years facilitating business process meetings and analyzing business process maps related to software implementations.
- 3 years of experience managing Jr. ISD/Trainers
- Experience with all aspects of the ADDIE model of instructional design
- Excellent writing skills especially technical and business documentations
- Effective consulting skills, verbal communication and listening skills
- Advanced skills with Microsoft Office Suite including Word Excel, Power Point, Project and Visio
• Independently manage work under strict deadlines in a fast-paced, changing environment
• Capability to handle multiple tasks simultaneously and the flexibility to change tasks quickly
• Experience creating interactive e-learning courses using Adobe Captivate
• Experience with Oracle User Productivity Kit (UPK) recommended but not required
• Experience testing software applications a plus

Please be prepared to submit references and work samples when requested. You may be required to demonstrate your training abilities via Webex.

Please submit your resume and cover letter to jobs@fosterknowledge.com