How do I edit a Panopto video?

The steps below will give you guidance on how to edit a video in Panopto.

Tell Me

1. In your video library, hover the video you want to edit and click the **Edit** button to open Panopto's editor.

2. To trim a video, you will **select** the **cut tool**.

3. After you select the cut tool, you will see a **dark gray line** appear at the beginning and end of the timeline.

4. **Play** your video from the beginning and **pause** it right before you would like it to start.

5. **Select** the cut tool and **click and drag** the gray line to trim out the section of the video. *Note: The gray line will snap into position with the red one, this will allow you to be more precise with your cuts.*

6. You can perform the same steps to cut out the end of the video, middle of the video or anywhere else in the timeline to trim those sections as well.

7. Cut sections will always appear in the timeline but will not playback in the Panopto viewer once you publish your changes.

8. Click **Apply** when you are done making your changes.

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