How to create a single group in Blackboard?

Tell me

1. Select Groups in the Users and Groups section on the Control Panel
2. Point to Create Single Group on the Action Bar to access the drop-down list on the Groups listing page
3. Select Self Enroll or Manual Enroll (See Group Membership information.)
4. Type a Name and optional Description on the Create Group page
5. Select Yes to make the Group Available or select Sign-up Sheet Only
6. Select the Tools available to the Group by selecting the appropriate check boxes
7. Select the Grade option and type Points possible for Blogs, Journals, and Wikis, if student submissions will be graded
8. Select the check box for Allow Personalization to allow individual Group members to add Personal Modules to the Group Homepage
9. Select the Sign-up options for Self-Enroll, including titling the Sign-up Sheet. Select the Maximum Number of Members. Select any other sign-up options you want to include. OR in the Membership section for Manual Enroll, select the students from the Items to Select box and click the right-pointing arrow to add the selected names to the Selected Items box.
10. Click Submit.

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