How do I convert my existing Webex account to UMBC's Webex environment?

Some users have created Webex accounts using their UMBC email prior to UMBC establishing a Webex environment. Converting the user's existing account saves money along with having additional features.

1. When your account is ready for conversion you will receive an email from Webex inviting you to convert your account to UMBC's enterprise agreement.

2. After clicking review you will be taken to a page allowing you to login with your current Webex account credentials.
3. After successfully authenticating you will be presented with an option to convert your account. Click Convert Account.

4. At this point you should receive a successfully converted page. From here close the browser window or tab.
5. You should now be able to access your UMBC Enterprise account by going to https://umbc.webex.com and logging in with your UMBC credentials.