How do I grant someone access to my Profile?

Tell Me

1. Log In to myUMBC.
2. Go to your Profile.
3. On the left-hand side, select Sharing.
4. Click the Share Profile button.
5. Enter the email address of the person you’d like to share your profile with. **Note:** You can use any email address, but the person must be able to log in with a UMBC, Facebook, or Google account.
6. Select the parts of your profile you wish to share. You can change this at any time.
7. Click Grant Access.
8. You will see the email address under Pending Invitations and you can cancel the invitation if you made a mistake.

The person you specified will receive an email telling them they’ve been invited to have access to your profile. In the email will be a link they should click on that will take them to myUMBC and prompt them to log in with a valid account. Once logged in, they will be taken to your profile.

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