How do I enable email notifications of Blackboard discussion board postings?

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When "opt in" discussion board subscription is enabled, Blackboard sends out email alerts if there are new posts or replies. The instructor decides whether the subscription email contains the entire message or a link to the message.

Subscriptions to forums or threads can be enabled when the forum is first created or when the forum settings are edited.

1. To enable subscription in a forum that already exists, click on the chevrons to the right of the forum name.
2. Select **Edit**
3. Under #3. Forum Settings, select the Subscribe options to allow users to subscribe to the entire forum, or to individual threads.
4. Click **Submit**
5. The same options are also available when you first create a forum.

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Video Length - 01:37

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