How do I add a test or survey to an Original Blackboard course's content area?

This page provides directions on how to insert a previously created test or survey into a content area of an Original Blackboard course.

Tell Me

1. Navigate to a content area of the course.
2. Point to the Assessment drop-down list and select Test or Anonymous Survey.

3. Select an existing Test or Survey from the list provided, or create a new survey.
4. Click Submit.
5. At the next screen, configure the test or survey options for delivery.
   - Set the options for feedback & due date.
   - Set the timer, number of attempts, and presentation format.
     - If you select Force Completion, students must complete the test or survey when they launch it. Students may only access the test or survey ONE TIME. Please review this FAQ: What are the benefits and challenges to using Force Complete on a Blackboard test?
     - Manage date availability.
     - Create exceptions to provide an accommodation to a student who is disabled or for technology and language differences.

TIP: Review Blackboard's documentation on Test & Survey Options.

Recommended Articles:

How do I create a test or survey in Blackboard?

Rate this Article

Feedback: Correct or Suggest an Article | Request Help