### Microsoft Office 365

Office 365 is free and can be installed on up to 5 devices. Office 365 access will no longer be available upon leaving UMBC employment/enrollment. Sign in with your myUMBC credentials to access Office 365.

For non-365 installs on faculty/staff UMBC-owned devices that remain on campus, please follow the instructions on this page.

For non-365 installs on faculty/staff UMBC-owned devices that will be mainly off-campus, please submit an RT ticket to receive assistance in setting up Office before the device is taken off-campus.

<table>
<thead>
<tr>
<th>Description</th>
<th>Office 365 includes a suite of Office applications and services that can either be accessed locally on a device or from the cloud via a web browser. For accessibility in Office 365 please click here.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eligibility</td>
<td>Faculty, Staff, and Students</td>
</tr>
<tr>
<td>Version</td>
<td>Latest version of Office 365 ProPlus</td>
</tr>
<tr>
<td>Platform</td>
<td>Windows, Macintosh, iOS, Android</td>
</tr>
<tr>
<td>System Requirements</td>
<td>System requirements can be found here.</td>
</tr>
</tbody>
</table>
| Licensed Components | **Cloud:**
  - Newsfeed, OneDrive, Sites, Delve, Word Online, Excel Online, PowerPoint Online, OneNote Online, SharePoint, Teams, Sway, Forms, Class Notebook
  - Dynamics 365, Planner, Stream, StaffHub, Video, Staff Notebook, PowerApps, Yammer

  **Local**
  - Access (Windows only), Excel, Outlook, PowerPoint, Publisher (Windows only), Skype for Business, Word |
| Installation Instructions | • browser-based cloud apps
  • Windows local install
  • Mac local install
  • iOS local install
  • Android local install |
| Tutorials | UMBC CIRC Software Workshops: Microsoft Excel for Data Analysis
  UMBC CIRC Software Workshops: Microsoft Access for Data Management
  Microsoft Office for the web training videos |

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