Holiday and Other Closing Notices

READ these instruction before proceeding!

1. These holiday notice changes are for the main ILL page.  [https://umbc.illiad.oclc.org/illiad/logon.html](https://umbc.illiad.oclc.org/illiad/logon.html)
2. After updating the dates copy and send the notice to the web librarian who will add these notices to the ILL webpage.
3. Remember to also update the notice for the “Information for Borrowing Libraries”, which is available at the bottom of this page.
4. Remember to change the text for the next holiday when you return so it will be ready to copy and paste.

I) Winter

**WINTER HOLIDAY NOTICE**

The Interlibrary Loan Department:

- will be closing at 4:30 pm December 22, 2017 and will reopen January 2, 2018.
- will not be able to process and send ILL requests for UMBC patrons from December 18 to January 2 as most of the libraries we borrow from will be closed as well.
- If you request a book after December 11 you may not receive it until January; so plan accordingly.  *(on average it takes about two weeks to get a book through ILL)*
- will continue to accept your requests and send them out when we return.
- wishes you a happy holiday and new year!

**PLEASE DO NOT REQUEST A BOOK IF YOU WILL NOT BE ABLE TO PICK IT UP IN JANUARY. submit book requests a week or so before you return.**

If you have any questions please contact the Interlibrary Loan Department.

2) Spring - (only use Spring Break if the library will actually be closed.)

**SPRING BREAK CLOSING NOTICE**

The UMBC Interlibrary Loan Department:

- will close for Spring Break at 4:30 p.m. March and will reopen March.
- will not be able to process and send requests for UMBC patrons during this time.
- will continue to accept your requests and send them out as soon as we re-open.
- wishes you a happy spring break!

**Memorial Day Closing Notice**

The UMBC Interlibrary Loan Department:

- will close for Memorial Day at 4:30 p.m. May 28, 2018 and will reopen May 29, 2018.
- will not be able to process and send requests for UMBC patrons during this time.
- will continue to accept your requests and send them out when we re-open.
- wishes you a happy holiday!

3) Fall

**THANKSGIVING DAY CLOSING NOTICE**

**THANKSGIVING DAY NOTICE**

The UMBC Interlibrary Loan Department:

- will close for the Thanksgiving holiday at 4:30 p.m. November 21, 2018, and will reopen November 26, 2018.
- will not be able to process and send requests for UMBC patrons during this time.
- will continue to accept your requests and send them out when we re-open.
- wishes you a happy holiday!

Closing Notices for Information for Borrowing Libraries webpage

SPRING BREAK NOTICE

The UMBC Interlibrary Loan Department:

- will close for Spring Break at 4:30 p.m. March 14, 2014 and will reopen March 19, 2014
- will not be able to process and fill requests during this time.

HOLIDAY NOTICE

The Interlibrary Loan Department:

- will be closing at 4:30 on December 22, 2017 and will reopen January 2, 2018.
- will not be able to process and fill requests from December 18 to January 2
- wishes you a happy holiday and new year!

If you have any questions please contact the Interlibrary Loan Department.